

Building Planning Team Minutes

July 24, 2017

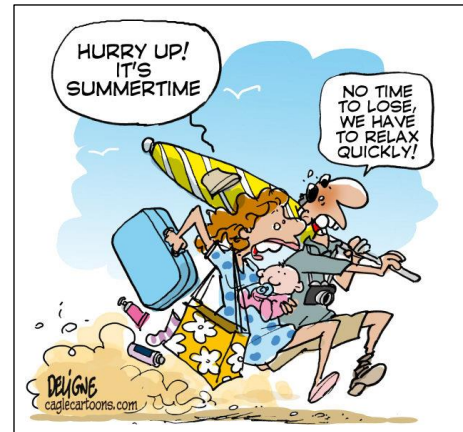
PRESENT:

Buckner, Cocchiara, DiNatale, DiTucci, Falbo, Guzzetta, Kwoka, Lysenko, McCabe, McQuilkin, Mueller, Van Huben

MINUTES: Falbo

HANDOUTS:

- Agenda (by email)
- Staff survey results (by email)
- Brockport College Course info (by email)
- 2016-2017 BPT Plan
- SHS Meeting Schedule for 2017-2018
- SHS Parent Survey results



BPT MEMBERSHIP CHANGES:

- Thank you for your service: Deb Gill, Tim O'Connor, Jacob Snider
- Welcome to BPT: Steve Lysenko
- Still need: Freshman (Rick, Kristin, and Amanda will seek out), Parent(s) (Becky will ask Counselors and MJ suggested Mrs. Snider-Sean will call her to see if she's interested)
- Co-Chairs: Sean and Falbo (Thank you to Rick for his years of service as a co-chair)

BPT PLAN TIMELINE:

- 7.24=evaluation of last year's plan; draft plan created for next year
- 9.11=BPT review draft 2017-2018 plan; update as needed
- 9.25=feedback from DO via Dan Milgate
- 9.26=present draft plan to staff at Faculty Meeting
- 10.2=review staff feedback; revise plan if necessary
- by 10.6=Depending on any changes from staff/DO feedback, email the new draft plan to SHS Faculty
- 10.10/10.11=staff voting

BPT MINUTES SCHEDULE:

- July=Falbo
- September=Ditucci
- October=DiNatale
- November=Van Huben
- December=Guzzetta
- January=Buckner
- February=Lysenko
- March=M Mueller
- April=McQuilkin
- May=McCabe
- June=Cocchiara



BPT DEPARTMENT MEETING SCHEDULE:

- November 7, 2017
- April 17, 2018
- SES=Ditucci
- Social Studies=Buckner
- Science=Guzzetta
- Math=Cocchiara
- ELA=Van Huben
- FACS=Lysenko
- Counseling/Technology=DiNatale
- Art/Music=M Mueller
- World Languages=McCabe
- Business/Health/PE=Falbo
- Staff=McQuilkin

POSSIBLE NEW COURSE:

Brockport College contacted SHS about a possible Intro to Teaching Course. Enrollment would be for juniors and/or seniors with at least 3.0 GPA. It would be a full year course, with no college credit, but a general SHS credit.

FACULTY PICTURES:

Should we post faculty pictures outside of rooms where they teach/their offices? BPT discussed that other districts have done this and it would help not only freshmen, but all our students locate their teachers easier. Sean will speak with Tim about picture taking and Gerry about picture placement.

FACULTY MEETING THIS UPCOMING YEAR:

possible topics include:

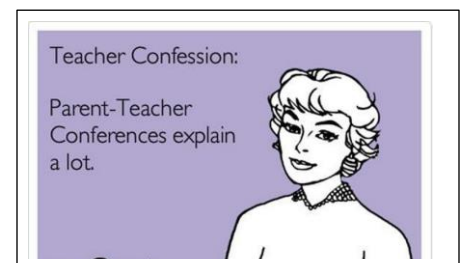
technology, grading written assignments on Schoology, PDF forms that allow typing without changing format/spacing, generational Sociology, and "Faculty Walks".

Faculty Walks:

- visiting a colleague's class (during one of your planning blocks) to see suggestions on teaching, management, etc
- possible dates: November 28, 2017 and April 24, 2018
- Teachers will have a choice of the following in place of a formal Faculty Meeting on those dates: visiting a colleague's class over that week (or two), discussion with colleagues on best practices, or a regular Faculty Meeting on instructional technology or learning targets.

PARENT-TEACHER DATES:

- Open House=September 14, 2017
- Fall Conferences=November 20, 2017 from 3-6pm
- Spring Conferences=March 8, 2018 from 4-7pm



SENIOR PARENT SURVEY:

The feedback was mostly positive. As usually the case, the Senior Project was one of the most discussed topics. 64% of the respondents agreed on the benefits of it, while 36% disagreed with its worthiness.

STAFF SURVEY:

- 79 responses
- most challenging topics from last year: cell phone and dress code
- Fire Drills:
The 400 Hall is very busy/crowded during evacuations. Sean will check with Tim about some rooms exiting using the middle stairwell instead of the east one.
- Evacuations:
Currently, the 400 and 500 Halls evacuate to the farthest CMS doors. This takes more time. Should the policy be changed to have these hallways enter CMS using the closest doors?
- Dress Code:
Does SHS Dress Code need to be updated? How should “inappropriateness” be judged? Administration has had students “cover up” and even sent some students home to change last year. Sean will speak with Dan Milgate about SCSD policies.
- Cell Phones:
Issues within the classrooms should be addressed as per teacher discretion and management. Administration will deal with referrals when staff submits them. Hall monitors helped with keeping the hallways quieter.
Administration will continue to discuss SHS’s cell phone policy with our students at Code of Conduct Meetings. A district or voluntary SHS professional development course may be beneficial to discuss best practices or suggestion for classroom cell phone usage.
- Bundled Referrals:
This is up to administration discretion as to how many consequences are given for multiple referrals. It is a “fine line” between how much time a student should be out of classes/school.
- PA System:
The PA System should be fixed by December or January.
- Field Trip Attendance:
There are still concerns with the amount of time that students are absent from classes because of field trips, meetings, lessons. As a reminder, field trip attendance should only be allowed for students who are actually in that class or club. Other students would need special permission to miss their classes.
- First Block Senior Attendance:
We discussed the data from the last few years. A question still exists as to how many students are repeat offenders v. 1-timers. BPT will be tracking 2 1st Block Senior Social Studies Classes for this upcoming year.

UPCOMING EVENTS:

- 8.10=Red Wings Game
- 8.25=Batavia Downs Outing

DREAM BIG,
WORK HARD,
STAY FOCUSED
& SURROUND YOURSELF
WITH good people